
STEP 2: PREPARE THE REQUIRED DOCUMENTS

The embassy/consulate has scheduled an appointment for you to apply for the visa. Prepare your application documents.

You have received the following documents from us:

- official confirmation of admission to study
- study contract
- accommodation contract (if you have booked and paid for accommodation; You can find out more about our accommodation service [here](#))
- health insurance contract (if you have booked and paid for the insurance through us; More information can be found on the [Health Insurance](#))

You will need to secure other documents yourself.

For a list of documents required for a long-term visa application, [click here](#) .

For a list of documents required for a long-term residence application, [click here](#) .

PLEASE NOTE: Some countries may have specific requirements for documents. Visit the [website of the Ministry of Foreign Affairs](#) of the Czech Republic, find the page related to your consulate, and check the document requirements outlined by the embassy/consulate in your country!

The following documents are usually required:

- International travel document/passport (The passport must be valid for at least 3 months after the expiry date of your future long-term visa.)
- Bank statement showing the amount of funds in your account ([How much money there should be on my account ?](#))
- Criminal record certificate (This document must have the appropriate degree of legalization; please refer to the list of all countries [here](#))
- Notarized parental consent for an underage student to travel abroad and stay in the Czech Republic (for minors only)

PLEASE NOTE: Documents that you arrange yourself must be translated into Czech by a Czech court translator. We can organize the translation of your documents. To do so, you need to email your administrative assistant/referent person by e-mail.